**Accessing isolved via your smartphone**  
**There is an app via the App Store/Play Store, but we suggest not using it, use these instructions instead**  
[**Click here for Android Instructions**](#Android)

1. **iPhone Instructions**
   1. Delete all existing isolved apps off of your phone if you have any installed
      1. This step is VERY important as it ensures that the next steps go smoothly.
   2. On your phone, open SAFARI browser go to <https://payrolldept.myisolved.com/cloudservice>Login with your existing username and password (contact your administrator if you are not yet registered).
   3. Once logged in, click on the “Share” icon at the bottom of the screen

A screenshot of a video chat

Description automatically generated with medium confidence

* 1. Click on “Add to Home Screen”

A screenshot of a phone

Description automatically generated with medium confidence

* 1. Name it what you want and click “Add”

A screenshot of a computer

Description automatically generated with medium confidence

* 1. It will add this icon to your home screen

A picture containing text, screenshot, graphics, graphic design

Description automatically generated

* 1. Allow the notifications by clicking “Subscribe” and then “Allow”

A screenshot of a phone

Description automatically generated with medium confidence

A screenshot of a computer

Description automatically generated with medium confidence

* 1. Log in and then the app should stay logged in for clocking in and out

1. **Android Instructions**
   1. Delete all existing isolved apps off of your phone if you have any installed
      1. This step is VERY important as it ensures that the next steps go smoothly.
   2. On your phone, open your CHROME browser and go to <https://payrolldept.myisolved.com/cloudservice>ogin with your existing username and password (contact your administrator if you are not yet registered).
   3. Click on the 3 dots at the top right of the screen

A screenshot of a phone

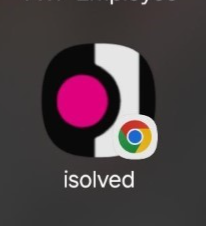
Description automatically generated with medium confidence

* 1. Click on “Install App”

A screenshot of a phone

Description automatically generated with medium confidence

* 1. Say “Add” when prompted to “Add to home screen”
  2. It will add this icon to your home screen



* 1. When you click on the icon, isolved will open with you already logged in, and the app should stay logged in (unless you change your password).